



**Sutton District High School**  
20798 Dalton Road, Sutton West, Ontario, LOE 1R0  
905-722-3281  
**Principal Dan Gillis**  
**Vice Principals Karen Fogleman and Scot Angus**

To the parents/guardians of «First\_Name» «Last\_Name»

### **INFORMATION ITEMS**

This e-bulletin contains important school information. If you have any comments or feedback, please email our school at [sutton.dhs@yrdsb.ca](mailto:sutton.dhs@yrdsb.ca)

### **Semester 2 Course Changes**

A reminder that all students, parents/guardians received an email last Friday that outlined the procedure for course changes. It also included a copy of the semester 2 timetable. Please submit course changes prior to Friday, February 11, 2022 at 4:00 pm using this <https://bit.ly/SDHSTTchangeSem2> Students need to be logged into their gapps account to access the google form.

### **School Photos**

School photo day, for students who have not yet had their photo taken or are new to the school, will be held on **February 16, 2022 from 9:30 – 11:00am.**

## GRAD GOWNS AND PHOTO SIGN-UP



**Gowns are still available to purchase from SDHS**, please speak to Karen Lamanna in our main office (905-722-3281).

Due to public health guidelines, grad gowns can't be provided by the photographer when grad photos are taken. If you do not wish to purchase a gown you can still have a graduation photo taken

## BOOK YOUR *Grad* PHOTOGRAPHY SESSION

Dates: February 14, 15 & 16

[book my grad](#)  
SCHOOL CODE: SUT

Sign up early to get the time that works best for you.

Congratulations class of 2022; we look forward to seeing you for your graduation photos.

### **MESSAGE FROM THE BOARD**

When schools reopen, all school-based staff and secondary students will be required to confirm successful completion of a daily self-assessment screening.

**Secondary students will follow the process below to confirm screening:**

**Step 1:** Secondary students to complete [on-line self-assessment](#) prior to entering the school on a daily basis.

**Step 2:** Upon completion of the self-assessment, complete response to the question "Have you completed the self-screening test?" in the Confirmation Form.

**Step 3:** Upon completion of the form confirming successful screening, students will receive an email to their YRDSB GAPPS account.

**Step 4:** After receiving this email, students can then attend their school and will have to show the email response in one of the following ways to school staff:

- Show email on phone (showing the email or a photo of the email)
- Hard copy printout of the email
- If neither option is available, students can provide verbal response confirming completion

School staff members will check with students upon entry (either at the entrance door or in the period1 class). Students who do not complete the self-assessment will be directed to the posted COVID-19 School and Child-Care Screening tool to provide verbal response to the supervising staff member:

- If “no” to all questions on the tool, the students will be directed to class; or
- if “yes” to any question, the students will be directed to the designated isolation room for pickup and will be advised to attend an assessment centre.

For students who may not be able to complete the self-assessment process independently, Parents/guardians are to complete:

- Step 1: The [on-line self-assessment](#) prior to sending students to school on a daily basis.
- Step 2: Parents/guardians will need to log into the Confirmation Form through their child’s YRDSB GAPPS account, to indicate they have completed the assessment on behalf of their child.

Instructions on logging into the YRDSB GAPPS accounts can be found at <https://forms.yrdsb.ca/AccessStudentGmail/>

## Do you need a computer?

Renewed Computer Technology (RCT) is a not-for-profit, charitable organization that empowers learners, educators and not-for-profit organizations with increased access to information and communications technology (ICT), skill development and learning opportunities, in a socially and environmentally responsible manner. We are working with York Region District School Board to offering affordable, renewed computer packages.

If you wish to receive more information, you may contact the school for a flyer and application form available in the Main Office and Guidance or contact Alexander Oliver RCT Community Engagement Lead at [AOLiver@rcto.ca](mailto:AOLiver@rcto.ca) DIRECTLY.

## **GUIDANCE NEWS**

### Dual Credit courses

Registration for semester 2 dual credits is now open. Grade 11 and 12 students, if you are interested in taking a dual credit course next semester, [click here](#) to see the flyer to choose a course and complete the application. If you have any questions please contact your guidance department.

### Bursary and Scholarship Opportunities

#### CFUW Aurora/Newmarket Award

Scholarships are awarded to female secondary graduates for post-secondary studies.

APPLICATION DEADLINE APRIL 30

Contact your guidance counselor or Charitable Trust of CFUW A/N website

[www.charitabletrustcfuwaورانewmarket.com](http://www.charitabletrustcfuwaورانewmarket.com) for details and package.

#### OSSTF District 16 Human Rights Student Awards Bursary

3 X \$500.00 bursaries available

District 16 OSSTF Human Rights Bursary Award Open to any graduating YRDSB student who can demonstrate financial need. See your teacher, a member of the Guidance Department, or your school’s OSSTF Human Rights Representative/Branch President for details.

To access the application and rules, please go to:

[www.d16.osstf.ca/Human-Rights](http://www.d16.osstf.ca/Human-Rights)

Applications are due to the OSSTF D16 Office by:

3:30 pm on Thursday, March 24th, 2022

## **UPCOMING EVENTS**

Feb. 14, 15, 16	Grad Photos by appointment only
Feb. 16 9:30 pm – 11:00 am	School Photo Day
Feb. 21	Family Day
Feb. 22	Virtual School Council Meeting
Feb. 23	PinK Shirt Day

## **SCHOOL COUNCIL**

School Council will meet virtually this year at 7pm on February 22, 2022 and April 25, 2022.

## **SCHOOL CALENDAR**

To see our School Calendar with important upcoming dates please [click here](#).

### Inclement Weather Procedures

For the 2021-2022 school year, in the event school bus transportation is cancelled, the following Inclement Weather Days Interim Procedures for Elementary and Secondary Schools will be in effect for the first Inclement Weather Day of the school year after which time these procedures will be reviewed.

- All elementary and secondary schools will be closed to students.
- All student learning (elementary and secondary) will be remote and asynchronous.

### Dress Code Reminder

As we begin second semester and return to in person learning, we would like to remind students of our dress code policy that was discussed in our caring and safe schools assemblies at the beginning of September. The dress code helps to create a positive and respectful environment for learning. We ask parents to support us by ensuring that students are dressed appropriately before leaving for school each morning.

#### **Consequences for not adhering to dress code include:**

- Warnings accompanied by the direction to cover up with a jacket or sweatshirt
- Being provided with an alternate shirt from the school office to wear for the remainder of the day.
- Suspension for repeated instances or refusal to comply.

#### **The Dress Code Includes:**

- No clothing with negative messages (references to sex, tobacco, drugs, alcohol or violence)
  - **clothing with "Playboy" branding is not permitted**
- Students are not permitted to wear hoods inside the school.

### **COMMUNITY INVOLVEMENT HOURS**

For a complete guide to community hours, please see the following [Student Guide to Community Hours](#)

- Students are required to get school approval and provide a copy of the form **prior** to completing their activities
- As a general rule students **can not** complete hours in a for-profit-business

Due to COVID restrictions, **for 2021 - 2022 school year only**, the Ministry of Education has allowed the following activities that are not normally acceptable:

Activities that include **up to 10 hours** of paid work, with the requirement to complete a reflection exercise indicating how their work contributed to service for others. Please use this link to record and write your reflection: [https://docs.google.com/forms/d/e/1FAIpQLSelp4mmgnu582RleGtueB2h37d8khbYKB\\_RNt6mhx36HKblEw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSelp4mmgnu582RleGtueB2h37d8khbYKB_RNt6mhx36HKblEw/viewform?usp=sf_link)

- Activities such as walking a younger neighbour or sibling to and from school or helping younger siblings with their homework
- Activities that consist of duties normally performed in the home (e.g. students could help an elderly relative with errands, provide after-school care for a sibling)
- Students who **graduate** within the 2021-2022 school year (prior to June 30, 2022) will need **20** community hours - the requirement for graduation after this date remains at 40 hours

#### Community Involvement Hours opportunity

New opportunities become available throughout the year. Please check Community Involvement Hours board in Guidance

«First\_Name» «Last\_Name» has completed «Community\_Servi» hours of community volunteer hours. Community volunteer hour forms can be found in the Guidance Office. Please be advised the completed forms are processed periodically, the hours submitted to the office may not appear for up to four weeks. Please contact the Guidance Office to follow up should community service hours not appear after that time.

### **ATTENDANCE REPORT**

Please review the following attendance report. The report includes all lates and absences for your son/daughter for the week of February 7 – 11, 2022 inclusive.

The attendance report below contains information for all courses attended. Classes with zero lates and zero absences may not appear on the report.

<b>Course</b>	<b>Period</b>	<b>Teacher</b>	<b>Total Absences</b>	<b>Total Lates</b>
«Course_A»	«Period_A»	«Teacher_Last_A»	«Absence_A»	«Lates_A»
«Course_B»	«Period_B»	«Teacher_Last_B»	«Absence_B»	«Lates_B»
«Course_C»	«Period_C»	«Teacher_Last_C»	«Absence_C»	«Lates_C»
«Course_D»	«Period_D»	«Teacher_Last_D»	«Absence_D»	«Lates_D»
Totals			«Total_Abs»	«Total_Lates»

## **ATTENDANCE**

*Student attendance is directly related to student success. It is very important that students are at school on time and in class daily.*

At Sutton District High School, when a student misses a class without a valid reason, our automated attendance program will phone home and email in the evening stating what grade the student is in and what class(es) were missed that day. If parents have any questions regarding the reported absence, they should check with their child and their child's teacher.

## **VALID ABSENCES**

Only absences due to illness, medical/dental/legal appointments, bereavement, and school-sponsored activities are valid. All other absences, including missed buses and oversleeping are invalid. When a student is absent, it is the student's responsibility to ensure that his or her parent(s)/guardian(s) confirm knowledge of the validity of the absence. **Parent(s)/Guardian(s) are asked to call or email the Attendance Office at 722-3267 or [sutton.dhs@yrdsb.ca](mailto:sutton.dhs@yrdsb.ca) (accessible 24 hours daily) on the morning of each day their child will be absent.** Informing of the absence prior to the day or on the day of the absence will allow the information to be entered and will prevent the need for a phone call home or for the student to obtain an admit slip upon return. In certain instances, medical documentation may be required. Students are responsible for informing teachers in advance of an anticipated absence. **Students are responsible for all missed work (tests, assignments, class notes) when absent and are encouraged to obtain this work from their teacher beforehand when possible.**

